

Overview & Scrutiny Committee, Scrutiny Work Plan 2016-17

Scrutiny items: (Priority of potential scrutiny review items High/Medium or Low)	Scrutiny Committee undertaking the work	Strategic Director, Lead Officer & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/ Style of meeting	Scoping details (whether full scope or simple scope)	Other details
(High) Continuation of the review into Communications	Overview & Scrutiny Committee	Richard Protheroe HoS/Lucie Culkin Lead Officer/ Leader Cllr Sharon Taylor	28 November 2016	One meeting following the conclusion of the LGA Peer review to evaluate the findings and have scrutiny input.		Scoping already completed	Dependant on LGA Peer review outcomes & timing.
(Medium) Success of shared services?	Overview & Scrutiny Committee	Matthew Partridge SD/ Henry Lewis HoS/Leader Cllr Sharon Taylor	O&S 22 Feb 2017	One meeting		Simple scope	Henry Lewis, provide a report to O&S which Members comment on
(Low). The transfer of various responsibilities and agency agreements to the county council	Overview & Scrutiny Committee			One meeting		Simple scope	Low priority at this stage, therefore no meeting schedule at this stage. To remain on the work programme but not schedule for 16/17

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Statutory Items:							
(High) The 2017/2018 HRA and Rent Setting	Overview & Scrutiny Committee	Clare Fletcher AD/Cllr Mrs Joan Lloyd	15 December 2016	Yes, covered in one meeting		No scoping required	
(High) Savings and Growth Proposals	Overview & Scrutiny Committee	Clare Fletcher AD/Cllr Mrs Joan Lloyd	24 October 2016?	Yes, covered in one meeting		No scoping required	
(High) Stevenage Borough Local Plan	Overview & Scrutiny Committee	Zayd Al-Jawad HoS/Cllr John Gardner	To be scheduled	Yes, covered in one meeting		No scoping required	
(High) Council Tax Support Scheme	Overview & Scrutiny Committee	Clare Fletcher AD/Su Tarran HoS/Cllr Joan Lloyd	15 December 2016	Yes, covered in one meeting		No scoping required	
(High) New Homes Bonus Allocations	Overview & Scrutiny Committee	Clare Fletcher AD/ Leader Cllr Sharon Taylor	March/April 2017 – date to be agreed.	Yes, covered in one meeting		No scoping required	
(High) General Fund Budget and Council Tax Setting	Overview & Scrutiny Committee	Clare Fletcher AD/Cllr Mrs Joan Lloyd	25 January 2017	Yes, covered in one meeting		No scoping required	

Policy Development items:	Scrutiny Committee undertaking the work	Strategic Director, Lead Officer & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Meeting invitations, room booking & other admin completed by date	Preferred method of engagement (if appropriate) e.g. face to face meetings or on line survey?	Other details
Design of the 2017/18 Council Tax Support Scheme (Summer 2016)	Overview & Scrutiny Committee	Clare Fletcher AD/Su Tarran HoS/Cllr Mrs Joan Lloyd	31 May 2016	Covered in one meeting	Completed	Face to face meeting	
HRA Business Plan	Overview & Scrutiny Committee	Clare Fletcher AD/Peter Nourse AD/Cllr Mrs Joan Lloyd/Cllr Jeannette Thomas	Business Plan should go to Exec in September. To be advised re Policy Development Meeting	Covered in one meeting			Daytime/ Evening ?
The Council's Digital Strategy	Overview & Scrutiny Committee	Matt Partridge SD/ Richard Protheroe HoS / Leader Cllr Sharon Taylor	July/Sep 2016?	Covered in one meeting			Daytime/ Evening ?
Performance Management Framework	Overview & Scrutiny Committee	Matthew Partridge SD/Richard Protheroe HoS/ Leader Cllr Sharon Taylor	To be confirmed	Covered in one meeting			Daytime/ Evening ?